

**2023 NAC BALLOT AND PROXY FORM**  
**The Naval Association of Canada**  
**Annual General Meeting Teleconference 20 June 2023**

**BALLOT FORM – 2023 NAC AGM**

I, \_\_\_\_\_(insert name), vote to approve the following motions :

Motions a, b, c, and d below (Y/N)

or,

a. **That the Report of the Nominations Committee be approved (Y/N)**

**That the Board size for 2023/2024 be confirmed as nine (9).**

**That Bruce Belliveau and Tim Addison be re-elected for second three -year terms ending 2026;**

**That King Wan be re-elected to one year only of a second three year term ending 2024;**

**That Gerry Powell be re-elected to one year ending 2024.**

**That the remainder of the Board, Michael Ervin, Cathy Flemming, David Colbourne, and Jeff Topping, will continue to serve in their first three year terms ending 2025**

b. **That the 2022 Financial Interim Statement be approved (Y/N)**

c. **the Financial Reviewer: that the accounting firm Allen & Krauel Inc. of Victoria BC be appointed and approved as reviewers for 2023. (Y/N)**

d. **That the Report of the Membership Committee be approved (Y/N)**

**That the members approve a single category of NAC membership, namely "REGULAR Member", for all NAC branches and affiliates. Within this Regular membership, there are three fee classes:**

**Regular members at \$70 per annum**

**Serving members at \$50 per annum**

**Introductory members - \$0 in the first year for new members. This may be extended by the branch based on individual circumstances (i.e. students or those under training)**

**The National Allocation of fees for 2024 will be \$40**

**The above rates will be applied starting in the 2024 financial year.**

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Your signature block (name, address, phone number)

COMPLETE INSTRUCTIONS ARE ON FOLLOWING PAGE

**NOTE: (Quickest method - You may send your ballot and proxy nomination in one email to the NAC Executive Director. This can be as simple as " I, \*\*\*\*\*, vote Yes/No for Motions a, b, c. On a separate line " I appoint \*\*\*\*\* as my Proxy. Then sign your form by including your name and address and preferably a telephone number) I will reply to you acknowledging your vote/proxy nomination and, in a separate email, inform your proxyholder of your nomination.**

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**Instructions for completion of the Ballot: (note you may send your ballot and proxy nomination in one email to the NAC Executive Director)**

You may vote for each Item above individually or for All. To submit your ballot (vote) you have the option to:

a. Download and mail your ballot to the NAC Executive Director; 179 Charlie's Lane, Ottawa, ON, K0A 1L0 (NOT RECOMMENDED); or

b. Attach this ballot to an email and sent it to the NAC Executive Director by email ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)); or

c. Copy and paste your ballot form directly into your email and email it to the NAC Executive Director ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)). You only need to cut and paste the ballot, not the instruction: or, (and simplest)

d. Send an email to the NAC Executive Director ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)) with the following information (include your signature block at the end of the email).

**I, \*\*\*\*, vote Y/N for items a through d; or**

**I, \*\*\*\*, vote: a (Y/N); b. (Y/N); c. (Y/N); d (Y/N)**

**Your ballot must be received by the NAC Executive Director by no later than 2000 ET, 19 June 2023. \*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S NAME.\*\*\***

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**Proxy Appointment:**

I, \_\_\_\_\_(insert your name and address,)

being a member of the Naval Association of Canada (NAC)

Hereby appoint; \_\_\_\_\_(insert person's name) or Bruce Belliveau (NAC President) or Kevin Goheen (NAC Executive Director)

to be my proxy and to attend and vote on my behalf for any items that arise during the 20 June 2023 NAC Annual General Meeting that require a vote.

Signed on \_\_\_\_\_(insert day) of \_\_\_\_\_(insert month) of 2023

**(If mailing this form, ensure this form is signed as per below):**

Your signature:

Your contact phone number and/or E-mail :

(See instructions for appointing a proxyholder, on page three (3))

**\*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S NAME.\*\*\***

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**Instructions for completion of the Proxy Form:** (note you may send your ballot and proxy form in one email if you wish, either by including the required information directly into your email to the NAC Executive Director or attach the forms to an email indicating your vote and proxy. **There is no need to attach any forms to an email unless you wish to do so**)

1. Insert your name and the name of the individual you appoint to be your proxyholder, where indicated. If you do not know a member who will be attending, you may appoint the National Vice-President (Bruce Belliveau) or the Executive Director (David Soule) as your proxy.
2. Sign and date your form. Ensure to include your phone number and/or email address
3. Return your form as follows:
  - a. **mail to NAC Executive Director, 179 Charlie's Lane, Ottawa, ON K0A 1L0 to arrive not later than 2000 ET 19 June 2023 (not recommended); or**
  - b. **email the completed form ; or copy and paste the form contents directly to your email; or simply enter your proxy's name in an email to the NAC Executive Director at executivedirector-nac@outlook.com not later than 2000 ET 19 June 2023.** The emailed version does not have to be signed but must be from your email account held by the Executive Director.
4. **Only Proxy Forms that are submitted to the Executive Director not later than 2000 ET, 19 June 2023 will be considered valid and allow your vote to be counted at the AGM.** You may give a copy of your completed form to your Proxyholder. **The Executive Director will reply by email to you indicating your proxy form has been received.**
5. **\*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S NAME.\*\*\***

**This form can be downloaded in Word format for easy completion from the NAC website:**

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**MOTION TO APPROVE THE REPORT OF THE NOMINATING COMMITTEE** - At the 20 June 2023 AGM, the following motion will be presented. The rationale for the motion can be found below:

“It is moved that:

**That the Board size for 2023/2024 be confirmed as nine (9).**

**That Bruce Belliveau and Tim Addison be re-elected for second three -year terms ending 2026;**

**That King Wan be re-elected to one year only of a second three year term ending 2024;**

**That Gerry Powell be re-elected to one year ending 2024.**

**That the remainder of the Board, Michael Ervin, Cathy Flemming, David Colbourne, and Jeff Topping, will continue to serve in their first three year terms ending 2025**

**REPORT OF THE NOMINATIONS COMMITTEE**

**Submitted for review and consideration by Mike Hoare, Chair, Nominations Committee**

**REPORT OF THE NOMINATIONS COMMITTEE**

1. Resolved that the size of the NAC National Board for 2023/2024 is confirmed as nine (9).
2. Resolved that the following individuals are recommended to the Members for re-election to the NAC National Board:
  - Bruce Belliveau- re-election to a second three year term ending 2026
  - Tim Addison - re-election to a second three year term ending 2026
  - King Wan – re-election to one year only of a second three year term ending 2024
  - Gerry Powell – re-election to one year ending 2024

The remainder of the Board will continue to serve in their first three year terms ending 2025:

- Michael Ervin
- Cathy Flemming
- David Colbourne
- Jeff Topping

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Motions prepared by Mike Hoare, Chair, Nominations Committee:

**MOTION PROPOSED:**

**That the Board size for 2023/2024 be confirmed as nine (9).**

**That the Report of the Nominations Committee be approved;**

**That Bruce Belliveau and Tim Addison be re-elected for second three -year terms ending 2026;**

**That King Wan be re-elected to one year only of a second three year term ending 2024;**

**That Gerry Powell be re-elected to one year ending 2024.**

**That the remainder of the Board, Michael Ervin, Cathy Flemming, David Colbourne, and Jeff Topping, will continue to serve in their first three year terms ending 2025**

**Respectfully submitted by Mike Hoare, Chair Nominations Committee and Mark Phillips, Member**

**11 May 2023**

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**MOTION TO APPROVE THE REPORT OF THE MEMBERSHIP COMMITTEE** - At the 20 June 2023 AGM, the following motion will be presented. The rationale is presented below.

That the members approve a single category of NAC membership, namely "REGULAR Member", for all NAC branches and affiliates. Within this Regular membership, there are three fee classes:

-Regular at \$70 per annum

-Serving at \$50 per annum

-Introductory - \$0 in the first year for new members. This may be extended by the branch based on individual circumstances (i.e. students or those under training)

The above rates will be applied starting in the 2024 financial year.

**Rationale**

There are inconsistent types of fee classes and membership types currently used within various branches. The Membership Committee believes that in order to grow membership there should be a consistent approach that simplifies administrative issues. Branches which require it will receive training in the use of the National Wild Apricot membership management software system. Existing Legacy memberships will be honoured. Further discussion is required to finalize details about Honorary Memberships, anniversary dates for Introductory members and some other issues.

For 2024, the current National fee allocation of \$40 will remain and it will be considered for adjustment at each AGM.

King Wang, Chair, Membership Committee