

**2022 NAC BALLOT AND PROXY FORM**  
**The Naval Association of Canada**  
**Annual General Meeting Teleconference 27 June 2022**

**BALLOT FORM – 2022 NAC AGM**

**I, insert name, vote to approve the following motions :**

Motions a, b, and c below (Y/N)

or,

**a. That the Report of the Nominations Committee be approved (see page 5) (Y/N)**

**That Catherine Flemming, Mike Ervin, and Jeff Topping be elected for a three -year term 2022-2025;**

**That the Board size continue to be increased from 9 to 10 Directors for one more year only 2022/2023;**

**That Gerry Powell be re-elected as Director-at-Large for one year and subject to extension if required.**

**b. 2021 Financial Interim Statement (Y/N)**

**c. the Financial Reviewer: that the accounting firm Allen&Krauel Inc. of Victoria BC be appointed and approved as reviewers for 2022.(Y/N)**

Your signature block (name, address, phone number)

COMPLETE INSTRUCTIONS ARE ON FOLLOWING PAGE

**NOTE: (Quickest method - You may send your ballot and proxy nomination in one email to the NAC Executive Director. This can be as simple as “ I, \*\*\*\*\*, vote Yes/No for Motions a, b, c. On a separate line “ I appoint \*\*\*\*\* as my Proxy. Then sign your form by including your name and address and preferably a telephone number) I will reply to you acknowledging your vote/proxy nomination and, in a separate email, inform your proxyholder of your nomination.**

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**Instructions for completion of the Ballot: (note you may send your ballot and proxy nomination in one email to the NAC Executive Director)**

You may vote for each Item above individually or for All. To submit your ballot (vote) you have the option to:

- a. Download and mail your ballot to the NAC Executive Director;  
1138 Sauterne Park; Orleans ON K1C 2N8; or (DUE TO COVID 19 MAIL DELAYS \_ NOT RECOMMENDED)
- b. Attach this ballot to an email and sent it to the NAC Executive Director by email ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)); or
- c. Copy and paste your ballot form directly into your email and email it to the NAC Executive Director ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)). You only need to cut and paste the ballot, not the instruction: or, (and simplest)
- d. Send an email to the NAC Executive Director ([executivedirector-nac@outlook.com](mailto:executivedirector-nac@outlook.com)) with the following information (include your signature block at the end of the email).

I, \*\*\*\*, vote Y/N for items a thru c; or

I, \*\*\*\*, vote: a (Y/N); b. (Y/N); c. (Y/N)

**Your ballot must be received by the NAC Executive Director by No Later Than 2000 (Ottawa time)  
Sunday 26 June 2022. \*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S  
NAME.\*\*\***

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**Proxy Appointment:**

*I, insert your name and address,*

**being a member of the Naval Association of Canada (NAC)**

**Hereby appoint;** person's name or Bruce Belliveau (NAC Vice-President) or David Soule (the NAC Executive Director)

**To be my proxy and to attend and vote on my behalf for any items that arise during the 27 June 2022 NAC Annual General Meeting that require a vote.**

**Signed on** (insert day) **of** (insert month) **of 2022**

**(If mailing this form, ensure this form is signed as per below):**

**Your signature:**

**Your contact phone number and/or E-mail :**

(See instructions for appointing a proxyholder, on page three (3))

**\*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S NAME.\*\*\***

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**Instructions for completion of the Proxy Form:** (note you may send your ballot and proxy form in one email if you wish, either by including the required information directly into your email to the NAC Executive Director or attach the forms to an email indicating your vote and proxy. **There is no need to attach any forms to an email unless you wish to do so**)

1. Insert your name and the name of the individual you appoint to be your proxyholder, where indicated. If you do not know a member who will be attending, you may appoint the National Vice-President (Bruce Belliveau) or the Executive Director (David Soule) as your proxy.
2. Sign and date your form. Ensure to include your phone number and/or email address
3. Return your form as follows:
  - a. **mail to NAC Executive Director, 1138 Sauterne Park, Orleans, ON K1C 2N8 to arrive not later than 2000 (Ottawa time) Sunday 26 June 2022 (not recommended due to COVID-19 related Mail Delays; or**
  - b. **email the completed form ; or copy and paste the form contents directly to your email; or simply enter your proxy's name in an email to the NAC Executive Director at executivedirector-nac@outlook.com not later than 2000 (Ottawa time) Sunday 26 June 2022.** The emailed version does not have to be signed but must be from your email account held by the Executive Director.
4. **Only Proxy Forms that are submitted to the Executive Director not later than 2000 (Ottawa time) Sunday 26 June will be considered valid and allow your vote to be counted at the AGM.** You may give a copy of your completed form to your Proxyholder. **The Executive Director will reply by email to you indicating your proxy form has been received.**
5. **\*\*\*NOTE - YOU CAN USE ONE EMAIL TO VOTE AND SUBMIT YOUR PROXY'S NAME.\*\*\***

**This form can be downloaded in Word format for easy completion from the NAC website:**

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**MOTION TO APPROVE THE REPORT OF THE NOMINATING COMMITTEE** - At the 27 June 2022 the following motion will be presented. The rationale for the motion can be found below:

“It is moved that:

**That Catherine Flemming, Mike Ervin, and Jeff Topping be elected for a three -year term 2022-2025;**

**That the Board size be increased from 9 to 10 Directors for one more year only 2022/2023;**

**That Gerry Powell be re-elected as Director-at-Large for one year and subject to extension if required.**

**REPORT OF THE NOMINATIONS COMMITTEE**

**Submitted for review and consideration by Mike Hoare, Chair, Nominations Committee**

**REPORT OF THE NOMINATIONS COMMITTEE**

Expressions of interest in serving on the National Board were initially requested by the Executive Director in January 2022 and on several additional occasions. Four members either responded, were nominated or were solicited by 31 May 2022, when a meeting of the Nominations Committee was held including additional Board members.

It was noted that there were three vacancies on the nine-member Board. The vacancies are to replace Bill Conconi, Rod Hughes and Mark Phillips.

A review of the various candidates resulted in the recommendation of the three most suitable candidates to fill vacancies on the National Board.

The successful candidates recommended by the Committee are Catherine Flemming from the Montreal Branch, Jeff topping from the Toronto Branch, and Mike Ervin from the Vancouver Island Branch.

Gerry Powell continues to be a valuable addition to the Board given his extensive knowledge and involvement with the national membership project. His re-election to the Board would maintain the Board size ~~to~~ of 10. However, given that the membership project has not been completed, he is recommended to continue in his current role as a Director-at-Large for 2022-2023. Catherine Flemming, Mike Ervin, and Jeff Topping are recommended to fill the open director positions.

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**RESOLUTION PROPOSED:**

**That the Report of the Nominations Committee be approved;**

**That Catherine Flemming, Mike Ervin, and Jeff Topping be elected for a three -year term 2022-2025;**

**That the Board size continue to be increased from 9 to 10 Directors for one year only 2022/2023;**

**That Gerry Powell be re-elected as Director-at-Large for one year and subject to extension if required.**

**Respectfully submitted by Mike Hoare, Chair Nominations Committee and Mark Phillips, Member**

**14 June 2022**