

73rd ANNUAL GENERAL MEETING
THE NAVAL ASSOCIATION OF CANADA - L'ASSOCIATION NAVALE DU CANADA

Wednesday 27 June 2018
Ottawa Teleconference

73.1 Welcome by the National President

Bill Conconi called the 73rd AGM to order at 1200 and welcomed all attendees. He thanked everyone for making themselves available to participate in this first AGM teleconference.

73.1.1 Moment of Silence for Departed Comrades

The members held a moment of silence for departed comrades as provided in Annex A to the Agenda with the addition of Rosemary Barron vice Rosemary Brown.

73.2 Quorum Confirmation

The Secretary, David Soule, confirmed that there was a quorum. There were 34 proxy ballots plus 13 present.

73.3 Agenda and Past Minutes

73.3.1- Approval - Agenda

Motion: that the agenda be approved.
Moved Mike Hoare; Seconded: Charles O'Leary; Approved.

73.3.2 – Approval - Minutes of the 72nd^t Annual General Meeting

The minutes of the 72nd minutes were presented for amendment and approval.

Motion: that the minutes of the 72nd AGM be approved.
Moved: Ed Williams; Seconded: Mike Hoare; Approved.

73.4 Business Arising from 72.3.2

The Secretary reported that there was no outstanding business arising from the previous minutes Ed Williams noted that some reports made at previous AGMs were not listed. The Secretary and President said that some of the reports, such as national awards and the Endowment Fund, normally posted in advance of the AGM, were not prepared or ready due to the shift in date for the AGM to June.

73.5 Report by the National President

Bill Conconi spoke to the report that was posted on the website. He provided a summary of his comments. The President said the biggest challenge, in his view, was in regard membership and relevance of the organization. He said he would be working with the committees on these issues. He was very pleased that the Naval Affairs program had launched, noting that our communications strategy had to ensure this type of material was made available and most importantly, was known to be available to our audiences.

Ed Williams said that the changes, in regard initiatives such as the naval affairs program and the refresh of the website should serve to help us with the membership challenge.

73.6 Treasurer's Report

King Wan presented the treasurer's report (posted to the website). He noted that he had addressed the concern from NAC-Ottawa in regard Note 4 (re: accounts receivable was against money owing from CRA). The treasurer had made an advance payment to Ottawa (Note 4) and this would be resolved once the HST/GST rebate from CRA was received. He had discussed this with the NAC-O Treasurer and Tim Addison.

The Treasurer noted that the large account balance on hand was due to the BOA Gala remittance from NAC-O for the 2017 BOA Gala. He also said that monies received to date from this event had been invested and would be used to support the Naval Affairs program.

King also noted that there was a noticeable decrease in membership dues against what had been planned for, and this had to be monitored closely. He also pointed out that the donation by Starshell's previous editor George Moore's, of his honorarium in exchange for a tax receipt would no longer occur as we were now paying for an editor. He further noted there would be an increase in expenditures due to the launch of the Naval Affairs program and a pending refresh to the national website.

The president informed the AGM that Eric Greer had recently informed him that the Endowment Fund was now worth over \$900,000 and there was a strong "push" to reach a goal of \$1,000,000 as soon as possible.

73.7 Acceptance of Financial Statement 2016

Motion: that the Naval Association of Canada Financial Statement dated December 31, 2017 be approved.

Moved: King Wan; Seconded: Bill Thomas: Approved

73.8 Appointment of Reviewer

Motion: that the accounting firm Allen&Krauel Inc. of Victoria BC be appointed and approved as reviewers for 2018.

Moved: King Wan; Seconded: Bill Cannon: Approved.

73.9 Election of Directors

The Secretary introduced this topic. He noted the size of the Board had been reduced to 10 for this coming year and that there would not be an election for directors for 2018/2019.

Ed Williams observed that over the recent past, there had been changes in who could become a member of the Board. He noted that not all branches had members on the Board. He also said that he hoped the nominating committee for next year would look at what had previously agreed, especially in regard the make-up and representation, especially in terms of regional and small branch representation.

Mike Hoare commented that in the President's report the President had stressed the need for effective communication and it was his hope that there would be good, constant, and clear communication with the Council of Presidents. He noted that this had not been used effectively in the past but that with the smaller board size and the continuation of the Council of Presidents post the recent governance review, this communication could be improved. Bill Cannon noted that based on his discussion with a few branch presidents and others, in his opinion this issue has diminished in significance over time and that there is not a desire to go back to the old representational system. The President noted that the board had moved from a representative to a governance board. The board was now driven by the goals of the association, The Board had the duty in terms of its fiduciary responsibility for the organization in taking NAC forward based

on the goals of its members. He noted the Board did have a need to be aware of branch concerns as well. A general discussion ensued where it was noted that recent changes brought about by the governance review identified the need to develop, for example terms of reference for the Council of Presidents and where it "fit" vis-a-vis the National Board. Charles O'Leary, as president of the Montreal Branch, offered to support this work.

73.10 Reports

73.10.1 Membership

Bill Thomas addressed the AGM, noting that of the nine recommendation in the report tabled at the last AGM, progress had been made on all but one; grants to branches. He noted that all branches had nominated a representative to the membership committee. He said there was a plan to provide a sample membership brochure to every branch by September, with which they could stamp with their own brand. He further commented that, based on the input he received from individual branches, all have widely different needs. He offered that while a common thread was that personal contact is key in attracting new members, very few branches have succeeded in carrying this out.

Ed Williams said that attracting new members will rely on personal contact and that potential new members need to be convinced of the value of the organization.

Motion: that the Membership report be accepted as tabled.

Moved: Bill Thomas; Seconded: Ed Williams; Approved

73.10.2 Naval Affairs

(53) Ian Parker, Director of Naval Affairs, tabled his report. (posted to the website prior to the AGM) Since then, he said there had been some additional progress to note. He, Dr Ann Griffiths, and Adam Lajeunesse had been working to prioritize the research work that will start in the upcoming academic year. The current effort was to focus on two types of papers; briefing notes which will focus on facts, and the research papers of some 2000 words which will have an argumentative approach to convince Canadians on various naval related issues. He has also provided a list of papers to the naval affairs team which will be required to support Navy Day on the Hill (Ottawa meeting between Parliamentarians and Senators, industry, the NAC and Navy League of Canada) These papers are required by 27 November and will be provided to Parliamentarians at that time.

Motion: that the Naval Affairs report be accepted as tabled.

Moved: Ian Parker; Seconded: Mike Hoare; Approved

73.10.3 Governance Report

Mike Hoare tabled his report, which is a copy of an article submitted to Starshell. The report and article summarises the work done to date in regard governance.

Mike Hoare also noted that there is still work to be done to complete the governance review in the coming months, hopefully over the summer (Editorial note: a revised administration manual and By-Law #1 were posted to the NAC website in the fall of 2018).

Motion: that the Governance report be accepted as tabled.

Moved: Mike Hoare; Seconded: Bill Cannon

73.11 New Business

General Discussion/Comments

Denis Baird – in reference to the discussion of the Council of Presidents, he noted this sounds very formal and that there was nothing wrong with an informal meeting with a target date of September. The intent would be to discuss and inform the presidents on the state of the NAC. Mike Hoare noted that while this is a good idea, there needed to be a good understanding what the meeting purpose and outcomes are.

Ed Williams – Ed noted this was his last meeting with the Board and having spent many years of service involved with the NOAC and NAC, he wished everyone and said he was looking forward to seeing results of some of this hard work.

73.12 AGM 2019 and NAC Special Meeting

It was agreed that the 2019 AGM would be held again by teleconference in June 2019 and that a NAC Special Meeting be planned to take place as part of NOABC's 100 Anniversary celebrations in October 2019.

During the general discussion that followed, all agreed the Special Meeting should be timed so NAC could use the event to "sell our message".

73.13 Conclusion

The President offered his personal thanks to all those engaged in board activities and to those members whose Board terms were completed.

73.14 Adjournment

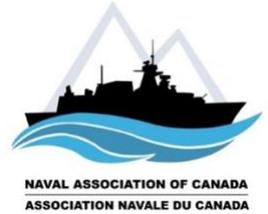
The AGM was adjourned at 1305.
Moved: Bill Conconi; Seconded: Bill Thomas

Submitted:
David Soule
Secretary

Approved:
Bill Conconi
President, NAC



**THE NAVAL ASSOCIATION OF CANADA
L'ASSOCIATION NAVALE DU CANADA
73rd ANNUAL GENERAL MEETING
Wednesday 27 June 2018
COMMENCING AT 1200
AGENDA**



1. Welcome by National President – National President
2. Moment of Silence for Departed Comrades (Annex A) - Secretary
3. Quorum Confirmation – Secretary
4. Approve Agenda - Secretary
5. Approve Minutes of the 72nd AGM held 21 October 2017 – Secretary
6. Business Arising from 72nd AGM minutes - Secretary
7. Report by the National President – National President
8. Treasurer's Report:
 - a. Acceptance of Financial Statement 2017 – Treasurer
 - b. Appointment of Reviewer (Allen&Krauel Inc. of Victoria BC) - Treasurer
9. NAC Directors – Note Board of Directors names for 2018/2019
10. Reports (to be tabled)
 - a. Membership – Ed Williams/Bill Thomas
 - b. Naval Affairs – Ian Parker
 - c. Governance – Mike Hoare
11. New Business
12. AGM 2019 - President
13. Concluding Remarks - President
14. Adjournment – President

NAC IN MEMORIUM

MEMBERS

LCdr James Manson BOND, CD*, RCN(Ret'd)
Lt Rosemary Elizabeth BARRON, CD, RCN(R)(Ret'd)
LCdr Gaston Joseph BRUNEAU, CD*, RCN(Ret'd)
Lt[Capt(AERE)] Gerald BRUSHETT, CD, RCN(Ret'd)
LCdr Stanley DEE, CD, RCN(Ret'd)
LCdr George GOOSSEN, CD**, RCN(Ret'd)
BGen(AFR)(Ret'd) Robin Laughlin HUGHES, CD**
LCdr(NR)(Ret'd) Timothy Peter KHANER, CD
LCdr Anthony Evelyn LEONARD, CD, RCN(Ret'd)
LCdr John Wellington LOGAN, CD*, RCN(Ret'd)
RAdm Michael Arthur MARTIN, CD**, RCN(Ret'd)
LCdr Russell Francis PASSMORE, CD*, RCN(Ret'd)
LCdr Richard G. PEPPER, CD*, RCN(Ret'd)
Capt John Kevin POWER, CD*, RCN(Ret'd)
Capt Ronald Robert RICHARDS, CD), RCN(Ret'd)
Inst LCdr Alexander SHARROW, CD*, RCN(Ret'd)
Lt Janet Louise SLAUGHTER (nee SHEARS), RCN(Ret'd)
LCdr John Bernard Louis WALTER, CD, RCN(R)(Ret'd)
Cmdre Bradley Lawrence WILKINS, CD**, RCN(Ret'd)
RAdm Robert Demytre YANOW, OMM, KStJ, CD***, RCN(Ret'd)

FORMER MEMBERS

Cdr Frederick Ronald BERCHEM, CD, RCN(R)(Ret'd)
LCdr John William Tweddle BURNETT, CD**, RCN(Ret'd)
LCdr Edward McKeown DAVIS, CD, RCN(Ret'd)
Mid the Honourable Douglas Donald EVERETT, RCN
Capt Leonard LeSHACK, USN(Ret'd)
Cdr Maurice Richard MORGAN, CD, RCN(Ret'd)
LCdr(NR)(Ret'd) Charles Joseph Herbert STEVENS

National President's Report, NAC

Fellow members:

It has been a busy six months since the last AGM. There are successes to recognize and a number of identified challenges to tackle as we move forward. During this time the Board has conducted a review of our Governance. Led by Director Michael Hoare, our Constitution, By-Laws and Guidance Manual were examined with the goal of bringing all into alignment (no internal inconsistencies) and to make sure we are positioned to effectively handle challenges as they arise. This will be an on-going task as need evolves as we move forward.

Naval Affairs, as an initiative within NAC, is now up and running under the guidance of Director Ian Parker (with thanks to all the advance work by Dan Sing). This will be fully covered in Ian's report. We now have staff working on this and a work plan in place to take us through the next steps. Linked to Naval Affairs, as we move forward with our goal of educating the Canadian public on our need for a capable Navy, is the whole topic of Communications. To this end we have started a review of all our communication elements. We are maintaining course and speed with NAC News, thanks to the efforts of Director Rod Hughes, and we are involved in giving a detailed look at our website, Starshell, and how we communicate with and support our branches. This, as well, is an evolving task and will see changes unfold over the next year. Of note here is the special thanks we owe NAC-O as it is their efforts with the BOA Gala that provide the needed funding for this.

Membership decline, both nationally and at the branch level is both a challenge and an opportunity and one we will spend time and effort on over the next year. Directors Ed Williams and Bill Thomas have chaired the membership committee over the last year and have a number of initiatives and improvements underway. Special thanks to Branches for nominating members to this group and for their informed contributions. Association memberships, throughout our modern world, are having issues as demographics change and people look to align themselves with Associations they deem relevant to their needs and interests. This topic will occupy much of our time and focus over the next year. This is also an opportunity to define ourselves as we look to establish relevance and re-build our membership.

Coordinating all this is our National Office managed by Executive Director David Soule. David maintains a calm hand on the wheel as we move forward and indeed, makes much of what we do possible. Many thanks David.

I want to personally thank our departing Board members for their support to the board and to the NAC membership. Some of these individuals have been involved with the NOAC and NAC for many years, so thank you to Ron Skelton, Dennis Baird, Charles O'Leary, Rowland Marshall, and Ed Williams.

Thanks also to all other who continue to contribute, Mike Morres and Derek Greer for guiding and managing our Endowment Fund. and as well, the efforts of our Awards Committee under the chairmanship of Ray Zuliani and members Derek Greer and Michael Hoare. We welcome as well, Mark Phillips to this committee.

So, where to next?

We know we face challenges in attracting new members, and that our current membership

numbers are in decline. Yet, we are moving forward with new initiatives like naval affairs. We will also look at best practices to attract younger members while retaining many of our current members; indeed we need to ensure that NAC is relevant to our current members and as well, those we wish to attract.

Yours Aye

Bill